

**WPB (SSA #33) Commission Meeting**  
**Tuesday, July 13, 2010**  
**St. Mary's Hospital, Conference Room CD**  
**1127 N. Oakley**  
**DRAFT Minutes**

Present:

Commissioners: Payton Chung, David Ginople, Larry Griffin, Joe Hall, Wayne Janik, Sheila Kailus, Brent Norsman, Jessica Peterson (Chair), Claudia Skylar, Laura Weathered.

WPB Program Manager Jamie Simone and WPB Program Assistant Eleanor Mayer.

WPBCC Interim Executive Director Kimberly Bares and two members of the general public also attended all or part of the meeting.

**Ms. Peterson called the meeting to order at 7:03 p.m.**

Ms. Peterson found that there was a quorum of active commissioners present.

Mr. Chung moved to approve the March 2010 draft minutes. Mr. Ginople seconded. The motion passed unanimously; Ms. Weathered was not present for this vote.

The Chair recognized Steve Berlin, executive director of the Chicago Board of Ethics. Mr. Berlin presented information and answered questions regarding ethics and conflicts of interest relating to the WPB and its commissioners. He discussed, among other topics, the relevant legal authorities, the role of SSA as appointed officials, the meaning of conflicts of interest, the difference between employees and elected officials (and where appointees fit into this scheme), the representation of third parties before city agencies, etc. He also discussed proposed revisions to the WPB conflicts of interest policy and offered suggestions for policy and procedure for the WPB relating to conflicts of interests. Finally, Mr. Berlin addressed questions and hypothetical situations posed by commissioners, including discussing the relationship between the WPB Commission and the WPBCC board and the receipt of indirect benefits as a result of a commission action. The Chair proposed that the Commission's next step be to review and approve modifications to the current policy at the next regular commission, and thanked Mr. Berlin for his time.

**Chamber of Commerce report by Ms. Bares.**

The Chair recognized Kimberly Bares from the WPBCC. Ms. Bares reported on the status of the executive director search and the provision of input on behalf of the WPB, final plans and need for volunteers for WP Fest, the hiring of bookkeeper

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Deidre Papp as a part time employee, the budget and cost allocation plan relating to WPBCC's services as service provider, the success of recent efforts to reactive the membership and marketing of the WPBCC, and plans for a sidewalk sale in late July 2010.

**Financial Report report by Mr. Hall.**

Mr. Hall presented the financial statements, financial position, and P&L budget v. actual for WPB as of June 30, 2010 and consolidated P&L as end of Q2 2010 (June 30). For the monthly period ending June 30, 2010 WPB had total income of \$4,305.49 and total expenses of \$77,575.14. WPB had approximately \$85,854.64 in current assets at the end of the month.

Mr. Hall reported that issues involving negative amounts on the liabilities side have been corrected and said he would report in further detail on year-to-date financials at the September meeting.

**Program Manager report by Ms. Simone.**

Ms. Simone reported on plans for the *Make Believe* project launch party, the scheduling of a public meeting on July 27, 2010 to discuss plans for the Milwaukee/Wood/Wolcott intersection and updates re: the CDOT's general plans and requests for funding from the WPB's 2011 budget, and recent applications for commission seats.

**Ms. Peterson yielded the chair to Mr. Kailus.**

**Executive committee report by Ms. Peterson.**

Ms. Peterson moved to approve the 2011 SSA Budget of the Wicker Park Bucktown SSA #33 as presented by the program manager. Mr. Janik seconded. Discussion was had regarding carry over, splitting of service provider direct services, and certain cost discrepancies and issues in Schedule A. After discussion, the motion was called for a vote and carried unanimously.

Ms. Peterson moved to approve the 2011 Work Plan of the Wicker Park Bucktown SSA #33. Mr. Janik seconded. The motion carried unanimously.

Ms. Peterson moved to approve the Wicker Park Bucktown Chamber of Commerce as sole service provider for the Wicker Park Bucktown SSA #33 for 2011. Mr. Ginople seconded. The motion carried unanimously.

Ms. Peterson moved to approve budget reallocations for 2010 budget as stated in executive committee June 2010 report (incorporated herein by reference). Mr. Janik seconded. Discussion was had regarding splitting costs for holiday expenses between 2010 and 2011 budget. The motion carried unanimously.

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Ms. Peterson moved to approve up to 56% contribution for WPB's proportion of total staffing costs under WPB's agreement to reimburse the WPBCC for its work as service provider. Discussion was had regarding the nature of and reasons for the flat rate split. The motion carried unanimously, with Mr. Hall abstaining.

**Ms. Kailus yielded the chair to Ms. Peterson.**

**Promote: WPB Committee report by Ms. Kailus.**

A proposed motion regarding transfer of funds between WPB line items was tabled.

Ms. Kailus moved to approve the funding of \$6,000 from line item 1.09 to support the Flat Iron Artists' Association's First Fridays from July through December of 2010. Mr. Chung seconded. Discussion was had regarding paperwork received from FIAA. The motion carried unanimously, with Mr. Hall abstaining.

Ms. Kailus moved to approve the funding of \$1,500 to support the marketing and promotion of the Silver Room Sound System Block Party from line item from line item 1.09. Mr. Chung seconded. Discussion was had regarding the nature of the event. The motion carried, with Mr. Ginople voting no, Mr. Hall abstaining, and all other commissioners present voting yes.

**Clean, Green & Safe Committee report by Mr. Ginople.**

Mr. Ginople reported on meeting with Ald. Joe Moreno to discuss pilots for commercial recycling, approval to paint fences on Division Street, and the loss of trees during recent storms.

**Ms. Peterson yields the chair to Ms. Kailus.**

**Promote: The Arts report by Ms. Peterson.**

Ms. Peterson reported on the upcoming launch events for the Make Believe project.

**Transportation: Pedestrians & Passengers Committee report by Mr. Norsman.**

Mr. Norsman moved to approve allocation of \$25,000 in the 2011 budget for sidewalk/ curb expansion at Milwaukee and Wood St. intersection. Mr. Chung seconded. The motion carried unanimously.

**Guide Development Committee report by Mr. Griffin.**

Mr. Griffin reported on the upcoming façade rebate promotion/inspiration event and the joining of new committee members.

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**Transportation: Bikes Committee report by Mr. Hall.**

Mr. Chung reported on the success of Bike to Work Week and thanks to the ATA. Discussion was also had re: the need for bike parking at the new post office location on Ashland/Division and upcoming bike events and promotions.

**Public comment.**

*The Commissioners recognized the service of the outgoing commissioners Mr. Chung and Ms. Skylar.*

**Mr. Janik moved to adjourn. Mr. Chung seconded. The meeting was adjourned at 8:51 p.m.**

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