

WPB SSA #33
Executive Committee Report
June 2010

From 8 a.m. to 8:45 a.m. on June 25, 2010, executive committee members Jessica Peterson, Joe Hall, and Larry Griffin met with WPB Program Manager Jamie Simone at Caffè De Lucca, 1721 N Damen Ave.

The committee discussed the following topics.

1. 2011 budget and work plan.
2. 2010 budget reallocations.
 - a. Joe suggests that Promote WPB develop a grant strategy to be more selective in making grants (i.e. stricter requirements, lower max grant amount, limit the number of grants given per year) as a condition precedent to reallocating funds to Promote WPB line items.
3. 2011 salaries.
 - a. Motion to be brought to allocate 56% contribution to cover salaries of WPBCC Executive Director and all WPB program staff.
 - b. Committee discussed importance of fostering a teamwork atmosphere in the office and simplifying the payroll division among the entities.
4. Committee members discussed adopting a uniform policy across commission, subcommittees, and WPB staff for contact with aldermanic offices and city officials on behalf of WPB SSA interests / in relation to SSA programming and projects. Will draft a motion for executive committee to review at next meeting.
5. Line of credit. Committee members requested a detailed presentation of near-term expenditures and necessity of line of credit. Committee also commented on the legal and practical implications of credit lines at same banks that Chamber uses for its operating accounts.
6. Succession planning for SSA commission.
 - a. John Paige to apply to serve on commission.
 - b. Jamie suggested we consider soliciting a chamber member despite the traditional Chinese wall between the chamber and commission boards.
 - c. Jessica continuing to recruit other local business owners.