

**WPB (SSA #33) Commission Meeting  
Tuesday, March 9, 2010  
St. Mary's Hospital, Conference Room CD  
1127 N. Oakley  
Approved (FINAL) Minutes**

Present: Commissioners Jean Taylor, Payton Chung, Shelia Kailus, Jessica Peterson, David Ginople, Wayne Janik, Laura Weathered, Claudia Skylar, Brent Norsman, Joe Hall; Interim WPB Program Manager Eleanor Mayer; approximately seven audience members (including Paula Barrington Exec. Director of Wicker Park Bucktown Chamber of Commerce).

Ms. Peterson called the meeting to order at 7:07 p.m. Introductions made.

A moment of silence was had in observance of Commissioner Metzger passing on February 22, 2010.

Approval of February 2009 commission meeting minutes carried unanimously.

**Financial Report by Mr. Hall.**

Treasurer reviewed audit. Carry-over into 2010 was less than expected, so we are spending down prior years' surpluses (which DPD viewed as excessive). As property tax levy revenue comes in, we will need to reallocate funds between bank accounts to ensure that we're fully covered by deposit insurance. Audit found one item paid in 2009 which should have been paid in 2010. Reviewed categories that didn't match budgets. In 2009, levy revenue was on target, which is a positive sign given the economic situation. Reviews staff-recommended cuts to line items that executive committee has made to 2010 budget in light of reduced carryover. Payton asks about 2011 budget cycle; Eleanor notes that the city's expecting a budget in August, which is several months later than the 2010 budget was requested (April 2009). David asks about whether the financial controls in place were sufficient for the auditor; Joe and Jessica agree that it generally is, although some procedures could be streamlined.

**Chamber of Commerce report by Ms. Barrington.**

Ms. Barrington provided information about recent Chamber activities, including office housekeeping details, the new sign and awning may be up as soon as Friday 3/12, the Chamber Board is moving forward with a business plan that will then inform website creation. The Chamber financials will be ready to be audited as soon as their accountant has completed updating the Chamber financials from both 2008 and 2009, this should occur sometime next month. Ms. Barrington has reached out to Doug Wood at Wicker Park to work on the planting and dedication of a memorial tree for Commissioner Jan Metzger.

**Program manager report by Ms. Mayer.**

- LTP (Long Term Planning) report & POY (Project of the Year) discussion is coming up.
- Report on proposal for a 100-car mechanical parking garage at 1868 N Milwaukee near NW corner of Oakley, said that it's been financed and that construction will start this year. Loading will occur on street; rates will be \$11/day or \$14/night.
- At Jessica Peterson's request, have asked the Bucktown/Wicker Park library about how we can purchase additional copies of Jan Metzger's book as a legacy to her ideas.
- RFP for landscaping services & tree maintenance is out.
- WPB services resource guide: file has been found, will work with Promote WPB committee to distribute it.
- Moving forward with Time Out neighborhood guide, for 15 Apr "Eat Out Awards" issue, plan on having a release reception on 14 Apr. Please get suggestions of events & mapped locations to staff by Friday 3/12. Will also have sponsorship of the weekly "Get This" contest that week, so please provide ideas. David Ginople reiterates that it would be best not to repeat locations.
- Shredding/recycling event coming up on Saturday 3/13, 10am-Noon, Parking lot on Ashland 1 blk north of Division Street.
- APA conference will close on Tuesday April 13 (the day of the next Commission meeting), so please get committee reports in earlier the week prior. WPB Office will be closed on Friday April 2 (Bank Holiday).
- Joe Hall will co-chair Pedestrians & Passengers committee with Brent Norsman in interim.

**Executive committee (reported Ms. Peterson)**

Motion to approve audit: motion Jess Peterson, second Payton Chung.  
Passes unanimously.

Motion to approve amended budget: motion Jess Peterson, second Wayne Janik.  
Passes.

Motion to approve year-end assessment: motion Jess Peterson, second Wayne Janik.  
Passes.

**Promote WPB (reported Ms. Taylor)**

Motion: Do-Division: motion Jean Taylor, second Sheila Kailus. Amount is 50% of request. Joe Hall votes no, Wayne Janik abstains; passes

Motion: Friends of Pritzker School Birdhouse Display and Auction Grant: motion Jean Taylor, second Wayne Janik. Passes.

Motion: Nelson Algren birthday party: motion Jean Taylor, second Payton Chung. This is the 21st year of the party; requested \$1500 and motion is for \$1000. Event is on 27 March at St. Paul's. Laura Weathered abstains. Passes.

Motion: Plasticine Theater. motion Jean Taylor, second Payton Chung. For 10 performances at St. Paul's, their offices and rehearsal spaces are in the district. Laura Weathered abstains. Passes.

Sheila Kailus asks if the committee could report on how much in funds has been committed and how much has been spent. Jean Taylor notes that committed funds are \$40,900 and the year's budget is \$50,000.

Discussion regarding Wicker Park Visual Spectacle grant follow up reports presented by Mr. Ginople.

**Clean Green & Safe (reported Mr. Ginople)**

CGS Committee decided to split the RFP for landscaping and tree maintenance. Have copy of the WPB Landscape Database created by Futurity; needs additional work to fix 'dirty data' from the City of Chicago on the property-owner information side.

Motion: Mr. Ginople moves to approve \$3,100 from line 3.09 (after the funds are moved from 3.03) to clean the database; seconded by Joe Hall. Passes.

The last of the holiday lights/decorations on the Polish Triangle will be removed by April 30. Removal of Division Street tree lights underway by the Do Division and West Town Chamber since they're damaging tree growth.

**LTP Committee (reported Mr. Chung)**

Committees should review the recommendations from the LTP committee; implementation matrix has been revised and committees will report on those in another few months. Selection of POY? Will resubmit for next month.

**Pedestrians & Passengers (reported Mr. Norsman)**

No motions, please read minutes in packet.

**Guide Development (reported Ms. Weathered)**

Motion: \$500 for door hangers to promote facade & graffiti abatement rebate programs. Motion Laura Weathered, second Wayne Janik. David Ginople asks if it duplicates the resource guide. Sheila asks if we table the motion until Promote has a better handle on the resource guide. Laura Weathered tables motion. Next Guide Development meeting is 19 March 8am caffè De Luca.

**Promote the Arts (reported Ms. Skylar)**

Committee is meeting after tonight (rescheduled for Friday 3/12) 9:30am, WPB Office, per Claudia Skylar.

**Bikes (reported Mr. Chung)**

Bikes committee is meeting tomorrow evening 3/10, WPB Offices, 7pm, per Payton Chung.

David Ginople asks about the Mautene south mural; that was Peds & Passengers committee responsibility. Sheila Kailus says that Program Manager Jamie Simone had put off signing the contract, and that it should be followed up on. Claudia Skylar asks about whether the restaurant on Mautene Court has resubmitted a public-way permit, since they've (perhaps illegally?) left their furniture up. Discussion ensues about how to divide the work around street furniture and programming, and whether we need staff or outside help.

Questions and discussions from audience members was had.

Wayne Janik moves to adjourn, Sheila Kailus seconds, and the meeting was adjourned at 20:54.