

WPB (SSA #33) Commission Meeting Minutes
Tuesday, November 10, 2009
Chicago Public Library Bucktown/Wicker Park Branch

Present:

Commissioners Payton Chung, David Ginople, Larry Griffin, Joe Hall, Wayne Janik, Sheila Kailus (acting chair), Laura Weathered; Commissioner-Nominee Brent Norsman; WPB Program Manager Jamie Simone; WPB Administrative Assistant Eleanor Mayer; two members of the general public.

Ms. Kailus called the meeting to order at 7:04 p.m.

Mr. Janik moved to approve October 2009 draft minutes. Mr. Hall seconded. Mr. Ginople suggested that the minutes should reflect concerns regarding the time elapsed between the passing of certain motions by the WPB Commission and the execution of approved funding, projects, or programming by WPB staff. Mr. Janik withdrew his original motion, and moved to approve the October 2009 draft minutes subject to the additions suggested by Mr. Ginople. Mr. Hall seconded. The motion carried unanimously.

Financial report by Mr. Hall.

Mr. Hall presented the financial statements and current financial position of WPB. As of October 31, 2009, WPB had total income of -\$10,787.66 and total expenses of \$48,612.73. WPB had approximately \$325,739.09 in its accounts at the end of the month.

Mr. Hall discussed the reasons for a negative charge under the miscellaneous income category for September 2009. The charge reflects the accidental misprocessing of a check issued by WPB to the Chamber of Commerce.

Ms. Simone reported that WPB has closed one of its bank accounts at New Century Bank, and moved the funds from the closed account to National City Bank.

Program manager report by Ms. Simone.

Ms. Simone reported on the success of the WPB-sponsored Boo-palooza Halloween programming, and discussed plans for a similar program for the holiday season to feature a performance/spectacle by Redmoon. Ms. Simone also provided updates regarding the finalization of contracts with Cleanslate and Olsen.

Ms. Mayer reported that the dates for the 2010 WPB commission meetings are finalized. The probable location for most meetings will be a meeting room at St. Mary's Hospital. Parking will be available at the site. There will be no August meeting in 2010.

Ms. Mayer also discussed recent updates to the WPB Web site. WPB Committee chairs are to confirm the location and time of their regular meetings to Ms. Mayer in order to ensure that the site is up-to-date.

Promote: WPB Committee report by Ms. Weathered.

Ms. Weathered discussed the need to find a new co-chair to fill the spot vacated by Mr. Sundry at the end of his term. No motions.

Executive Committee report by Ms. Kailus.

Discussion was had regarding the need to reallocate funds within the WPB budget to reflect recent and/or planned expenditures.

Mr. Janik brought an omnibus motion to reallocate funds as reflected in Motions 1 through 10 set forth below. Ms. Weathered seconded the omnibus motion.

- Motion 1: Move \$1,000 from 3.03 Landscaping to 10.04 Office Rent. (Purpose: to cover rent through December)
- Motion 2: Move \$10,000 from 4.07a Other-Development of Comprehensive Database to 8.07 Service Provider Direct Services. (Purpose: to cover salaries/benefits/payroll liabilities through December)
- Motion 3: Move \$5,300 from 4.07a Other-Development of Comprehensive Database AND \$5,000 from 3.03 Landscaping to 1.05 Special Events. (Purpose: to cover Redmoon Holiday, Community Shredding/Recycling)
- Motion 4: Move \$5,000 from 2.02 Gate/Fence Maintenance to 10.06 Office Utilities/Telephone. (Purpose: to cover phone/gas/electric through December)
- Motion 5: Move \$150 from 10.12 Other-Office Recycling to 10.08 Office Printing. (Purpose: to cover copier lease/usage through December)
- Motion 6: Move \$2,000 from 6.01 Bicycle Advocacy to 8.01 SSA Work Plans, Visioning, Etc. (Purpose: to cover cost of mode study)
- Motion 7: Move \$1,000 from 7.10A Other-Crash Reduction/Education to 10.11 Other- Computer Assistance. (Purpose: to cover cost of assistance already received/anticipated cost of new employee setup)
- Motion 8: Move \$1,000 from 7.06 Safety Seminars to 10.01 Audit/bookkeeping. (Purpose: to cover cost of assistance from accountant, payroll processing fees)
- Motion 9: Move \$15,000 from 2.07 Snow Plowing to 1.09 Other-Community Support Initiative. (Purpose: to cover outstanding grants and additional grants through year-end)
- Motion 10: Move \$20,000 from 6.14 Other-Consultant Services and \$710 from 7.06 Safety Seminars to 3.09 Other-Landscape Inventory. This expenditure was approved originally in October 2008, but was never added to the 2009 budget.

Discussion was had regarding the funding of bike hitches in light of the reallocation of funds proposed by Motion 6 of the omnibus motion. The motion was called to a vote, and carried unanimously.

Guide Development Committee report by Mr. Griffin.

Mr. Griffin moved to approve Doug Snower's application up to \$5,000 from line item 5.01 to reimburse expenses for façade improvement work building located at 1440 N. Ashland Ave, Chicago, IL 60622, pursuant to the façade rebate program.

Applicant is required to submit final bid/plans for work when they are completed/selected, and evidence of payments for work completed and permits. Only expenses incurred for work performed after the original application was received by WPB are approved for reimbursement. Mr. Janik seconded. After brief discussion, the motion carried unanimously.

Mr. Griffin moved to finally approve application for façade improvement work performed on properties located at 1287, 1289 and 1291 N. Milwaukee Ave. and release funds in the amount of \$2,170 from line item 5.01 to West Town Center (by Joseph Freed & Associates). The application for this rebate was provisionally approved by the Guide Dev committee and the applicant has submitted evidence of payments for the work performed (at a total cost to Freed of \$4,340). Mr. Hall seconded. The motion carried unanimously.

Ms. Kailus yielded the chair to Mr. Janik.

Transportation: Pedestrians & Passengers Committee report by Ms. Kailus.

Ms. Kailus moved to approve of \$4,000 from line item 4.04 to install the mural to be prepared for the construction site south of Mautene Court. Mr. Chung seconded. Christy Webber will carry out the work. The motion carried, with Ms. Kailus abstaining and Ms. Weathered voting nay.

Ms. Kailus moved to approve \$5,000 from line item 4.04 for the transportation and installation of the We Are Beautiful mural within the SSA boundaries. Mr. Ginople seconded.

After discussion, Ms. Kailus withdrew the original motion and moved to approve \$5,000 from line item 4.04 for the transportation and installation of the We Are Beautiful mural within the SSA boundaries, with WPB Promote the Arts committee to recommend two locations for placement of the mural and provide owner/manager contact information before the December commission meeting. Mr. Ginople seconded the amended motion. The motion carried unanimously, with Ms. Kailus abstaining.

Transportation: Bikes Committee report by Mr. Chung.

Discussion was had regarding a proposed motion to allocate \$7,500 to fund installation of approximately 50 bicycle hitches. The motion was withdrawn for consideration at a later date.

Clean, Green & Safe Committee report by Mr. Ginople.

Mr. Ginople moved to approve \$4,000 from line item 1.05 for bimonthly community recycling. Mr. Hall seconded. The motion carried unanimously. Mr. Ginople moved to approve an additional \$2,000 (for a total of \$5,000) from line item 7.06 for the creation and printing of the brochure regarding WPB services. Firebelly will create doorhangers and brochures. Mr. Chung seconded. The motion carried unanimously.

Promote: The Arts Committee report by Ms. Skylar.

No motions.

Public comment.

A member of the public discussed concerns regarding conflicts between WPB-sponsored events and programming by the Pulaski Park Neighborhood Association.

Mr. Janik moved to adjourn. Mr. Griffin seconded.

The meeting was adjourned at 8:20 p.m.