

## Clean, Green & Safe

August 9 and September 1, 2009

9:00 a.m. – 11:00a.m.

**Attendees:** David Ginople-Commissioner WPB  
Wayne Janik-Commissioner WPB Marjorie  
Isaacson-Committee Member Judy Yin Keller-Committee  
Attendee Jason Giarmo-WPB Contract Coordinator

**Location:** Janik's Café, 2011 W. Division St., on the first Tuesday of the month.

The Clean, Green and Safe Committee, met on Tuesday, August 9 and September 1, 2009 at 9 am at the Wicker Park Bucktown Chamber office and Janik's Cafe.

### Holiday Decorations Update:

- The Clean, Green and Safe Committee have already been approved for the amount of \$55,000 on holiday decorations at the July commission meeting. We have met with the vendor (Hap Industries) and have been forced to make some changes. The changes are as follows:
  - We are going to replace 22 snowflakes with banners that would identify the decorations as being provided by the SSA. We are suggesting that the banners say: Happy Holidays from (our Logo) SSA#33.
  - We are adding in an Ice Sculpting event for Dec 5, 2009 at a cost of \$3170. The event would not increase current approved budget. We will need to work with the Programming committee and the Wicker Park Chamber to help promote this event.
  - The City could provide electric to the Polish Triangle but at a cost to put the feed and cost of electric used. This is requested on a permit.
  - After meeting with the vendor Hap Industries who is facilitating our Holiday Decoration in the Polish triangle, we discovered that thought all three elements the 25' Holiday tree, and 6' Crescent Star, 6' Menorah, and necessary barricades would be able to fit inside the Polish Triangle, but because each element requires an 8' base, if all three elements were present in the triangle during the Holiday Season it would impede the public way too much. In attempt to continue with providing some sort of Holiday Decoration inside the triangle the following motions are to be considered.

The Clean Green & Safe Committee had previously requested up to \$55,000 for holiday decorations. There is currently a \$5,000 surplus that the committee would like to reallocate to other uses.

### Motion 1

There are 3 Options for using the holiday decorations surplus:

1. Install just a Holiday Tree within the Polish Triangle with no additional changes to the already approved budget of \$55,000. The Holiday Tree would be provided at the cost \$2500 plus the cost of electricity from the city (yet to be determined) and any other misc. costs associated with lighting of the tree (permit fees, barricades).
2. Don't install the Holiday Tree and put lights in the 12 trees located inside the Polish Triangle at a cost of \$300 per tree for a total amount of \$3600 for standard lights or \$450 per tree for a total amount of \$5400 for LED lights. This would require additional funding from the already approved budget of \$55,000 of up \$2500 for electricity, permit fees, etc (exact fees TBD).
3. Purchase our own lights at a cost TBD and pay HAP industries to install the lights in trees at the cost of \$2400 (\$200/tree), plus the cost of using the electricity from the city and any other misc. cost associated with lighting of the trees.

**Futurity Update.**

- Marjorie , Jamie and Jason met with Futurity on September 2, 2009

**Christy Weber Monthly Update**

- Gator bags to be removed at end of September.
- Fall pruning and replacing mulch as needed to start end September, early October.
- Christy Weber has agreed to supply some landscaping at the Chambers Office at no cost.
- David will have a holiday gift store at Christy Weber's garden shop on Grand Ave. During this time period David will not be voting on any issues related to Christy Weber.

**CleanSlate Update**

- Contract for snow removal and sidewalk cleaning has been received and is being reviewed.

**Olsen Inc. Update**

- Contract for snow removal has been received and is being reviewed.

**Graffiti Abatement Program**

- **Motion 2**
- The Clean, Green and Safe Committee is requesting funding for a marketing campaign to better inform business and building owners of the programs and solutions available for prevention and suggested actions they should take if they have become a victim of vandalism or graffiti at a cost of \$3,000 from line item number 7.06 for the design and printing of the materials.

**Division St. Fences**

- Currently on hold to determine ownership of fences.

**Commercial Recycling Program**

- We are researching the best possible way for multiple retailers to use one recycling dumpster and split the cost. We will be preparing and sending an RFP to recycling providers to provide one recycling dumpster to multiple businesses and split the billing between multiple customers. With the help of the Alderman's office we are looking into the City regulations on Recycle.

**Business Charge Card**

The Clean Green & Safe Committee has recommended that the Executive Committee obtain a corporate credit card for staff use.



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September 2, 2009

Ms. Jamie R. Simone, AICP, LEED AP  
WPB Program Manager  
Wicker Park Bucktown Chamber of Commerce  
1414 North Ashland Avenue  
Chicago, IL 60622

Dear Jamie:

Remaining tasks for the Wicker Park/Bucktown SSA 33 Landscape Management application, and the estimated time to complete each, is listed below.

- Enter and approve completed work – 4 days
- Disapproval of completed work and subsequent resolution – 2-3 days
- Access Control – 3-5 days
- Implementing services that install and remove assets – 3-5 days
- Implementing reports and maps – 1 week
- Miscellaneous administrative functions (adding/editing new users, services, assets, etc) – 3-5 days
- User interface improvements – 2-5 days

Total: 22 – 32 days (5-7 weeks)

After implementation of all features, it will take approximately 1-2 days to deploy the application on our web server. At this point we can provide any required training to users.

Sincerely,

Karl Nack



FUTURITY

September 2, 2009

Ms. Jamie R. Simone, AICP, LEED AP  
WPB Program Manager  
Wicker Park Bucktown Chamber of Commerce  
1414 North Ashland Avenue  
Chicago, IL 60622

Dear Jamie:

Per your request today, the following is a summary of technical hurdles dealt with in developing the Landscape Management database application and the associated time required.

- Database design – The database schema was designed to allow for potentially adding asset types not currently handled by the existing landscape inventory database. As the focus of the old database had been on inventorying trees, and documenting as attributes objects that were located with them, much time was spent reviewing the attributes, removing those that were no longer necessary (given the new capabilities of the system), reclassifying those that were considered significant as their own asset types, and associating others with the assets that they more appropriately described. A resulting set of minimal attributes has been retained for the current asset types, representing a compromise between further expansion of the database and efficiently modeling the current asset types.

Hours-to-date: 166

- Database implementation – The new database schema could not be implemented outright, but required meticulous, step-by-step re-factoring (conversion) of the old database schema. This was a significant overhaul of the old database that required migration of the data from its original Microsoft Access database to PostgreSQL, and consequently the process took longer than expected. Due to the dramatic restructuring of the data, we often had to determine how to properly re-factor it, and in some cases resolve data inconsistencies that came to light during the process of re-factoring

Hours-to-date: 63

- Implementing polygon features – In conjunction with the re-factoring process, it was determined that some assets – particularly large planters and fences – needed to be

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changed from point geometries to polygons. This required combining large planters that had been recorded over multiple points into one feature, as well as consolidating the attribute data for each point into one consistent, common set of attributes. Planter boundaries and fences were digitized in a GIS as polygons and lines, which required re-visiting and updating the original inventory data and verifying the digitized features against digital imagery.

Hours-to-date: 90

- Parcel addresses – Major data quality issues were identified with the address information provided by the city. Many addresses are wrong, unknown, or non-existent. Additionally, in order to apply addresses to the public right-of-way, the property parcels needed to be manually extended to the street centerline, and the parcel addresses mapped to the new polygons. Additionally, strategies were reviewed for associating features with side-street addresses to the main street on which they're located. Time was spent determining the scope and scale of the problem, and many data inconsistencies remain.

Hours-to-date: 33

- Work scheduling – Implementing work scheduling has proven to be more difficult than anticipated. The need to explicitly identify which service was done on which asset, as well as assign specific individuals to the work that was done, has conflicted with the need to flexibly and quickly schedule recurrent, largely-identical maintenance tasks. A resolution to this issue has been identified and needs evaluation through implementation.

Hours-to-date: 120

Total Project Hours-to-date: 842

Please let me know if you have any questions regarding this information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Karl Nack', written in a cursive style.

Karl Nack