

WPB (SSA #33) Commission Meeting Agenda  
Tuesday, July 14, 2009  
St. Paul's Cultural Center

Public comment is encouraged throughout the meeting. The Chair will recognize non-commission members as appropriate. Non-commission members wishing to address the commission should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

**AGENDA**

1. Call to Order & Introductions – Jessica Peterson, Chair

	<u>Action</u>
2. Review of June 9, 2009 Meeting Minutes Review of Current Agenda Meeting Protocol	Motion
3. Aldermanic Reports (5 min/ward)	None
4. Financial Report (as of 6/30/09)	None
5. Program Manager Report	n/a
6. Contracts Coordinator Report	
7. Chamber of Commerce Report	
8. Reports of Committees (3-5 min/committee)	n/a
a. Executive	Motion
-Motion: To change the support level for the administrative assistance position from 15% to 66% provided the SSA has full hiring and supervisory control of this position. The actual amount will be estimated once a person is hired and salary determined.	
b. Guide Development	None
c. Transportation: Pedestrians & Passengers	Motion
-Motion: To approve the expenditure of an additional \$5,000 (for a total of \$12,000) from line item 8.01 SSA Work Plans to conduct a more thorough analysis of how shoppers arrive at destinations within SSA#33.	
-Motion: To approve the expenditure of \$6,000 from line item 6.10 Public Transit Enhancements to use for creating conceptual plans for 3 art installations within the CTA stations located within SSA #33.	
-Motion: To approve the expenditure of \$1,500 from 3.05 Streetscape Elements to hire interns to walk the sidewalks and prepare an inventory of unsafe sidewalks within SSA #33.	
d. Transportation: Bikes	None
e. Clean, Green & Safe	Motion
-Motion: To install 361 snowflakes on light poles throughout the district; and a 25' Christmas Tree, 6' Crescent Star, and 6' Menorah in the Polish Triangle with a fence around the decorations at a cost of \$55,000 per year. This would be a three year contract with a division of HAP Industries, for the installation of all decorations in late November and the removal of all decorations in January, cleaning and storage of all decorations. The funding for 2009-2010 will require reallocation of the following to line item 3.02 Holiday Decorations (which has \$10,500 remaining): \$34,500 from line item 3.05 Streetscape Elements, and \$10,000 from line Item 2.02 Gate/Fence Maintenance.	

*-Motion: To purchase credit card size logo tags to be placed on all gator bags to identify to the public that WPB is providing this service at a cost of \$1,500 from Line item number 3.03. Christy Weber will install the logo tags on all gator bags and will store tags with gator bags for use in the following years.*

*-Motion: To continue using CleanSlate in 2010 and 2011 for cleaning of the public walk ways. Cleaning would be done 6 days a week during the summer and 3 days a week during the winter. This would be a 2 year contract with a clause in the contract that if their service declines, WPB has the right to cancel the contract. This would be at a cost of \$140,000 from Line item number 2.05 Sidewalk Cleaning in 2010 and a cost of \$145,000 from Line item number 2.05 Sidewalk Cleaning in 2011.*

*-Motion: To enter in to 1 year contracts for snow removal and salting of sidewalks, bus stops and crosswalks with CleanSlate and Olsen starting November 15, 2009 and ending April 15, 2010 at a total cost of \$105,000 from line item number 2.07 Sidewalk Snow Plowing. \$42,000 would come from the 2009 budget and \$63,000 for the 2010 budget.*

- o CleanSlate will provide service to North Ave, Damen, Milwaukee and Ashland at a cost of \$85,000.*
- o Olsen will provide service to Division and Western at a cost of \$20,000.*

*-Motion: To install 20 rain lids on city receptacles on Milwaukee and Ave. and North Ave. for a total cost of \$4,000 from line item 3.05 Streetscape Elements.*

*-Motion: To paint the tree pit fences on Division Street at a total cost of \$10,000 from line item 2.02 Gate/Fence Maintenance.*

*-Motion: To approve Judy Byin is a voting member of the Clean, Green & Safe Committee.*

f. Promote: the Arts None

g. Promote: WPB Motion

*- To approve up to \$15,000 from line item 1.09 to support the last four 2009 First Fridays subject to the receipt and acceptance of their report.*

*-Motion: To clarify allocation of funding approved last month for the Wicker Park Fest. \$7,500 will be given to the Wicker Park Bucktown Chamber of Commerce for marketing; \$7,500 will be given to Friends of Pritzker School for kids programming; and \$1,000 total will be used for sponsorship banners for both.*

*-Motion: To approve: an amount not to exceed \$10,000 to engage in a contract with Redmoon to host a Halloween event on Milwaukee Avenue. \$10,000 will be reallocated from 3.08 Public Arts to 1.05 Special Events.*

9. Questions & Announcements (5 minutes) n/a

10. Adjournment Motion