
Contact Person (if a company)

Home telephone

Work telephone

Fax number

E-mail

Tenant Information: (If Applicant is property owner but not business owner)

Business name

Owner's name

Type of business

Has the property received a rebate through this program before? ____yes
____no

If yes, when _____

Have you or your company received a rebate through this program for another property?

____yes ____no If yes, when _____

Will you or your company be applying for the City of Chicago Facade Rebate program, SBIF funding, Historic Tax Credits or any other grant monies for this project? ____yes ____no

If yes, please provide details on separate sheet (Type of funding, amount, status, etc.)

Project Description:

Describe proposed improvements to the building facade (attach additional sheets if necessary).

Needs Statement:

Describe why you need funding from the WPB Facade Rebate Program to complete the proposed project (attach additional sheets if necessary).

Additional Information:

All applications are to be submitted to the Wicker Park Bucktown Chamber of Commerce located at 1414 N. Ashland Chicago, IL 60622 Attention: Jamie Simone (Program Manager)

Disclosure Statement

I _____ (Applicant) asserts that the preceding information is true and correct.

Applicant fully understands that all work must comply with the WPB Façade Rebate Guidelines and be approved by the WPB Review Board. The project is not considered approved until the Applicant receives an approval letter from the WPB Review Board. If the project has changes after the applicant has received a letter of approval, applicant will have to resubmit all changes and have them approved. If changes are not approved, the applicant will not receive a rebate.

Applicant agrees to comply with all City of Chicago, ADA, State of Illinois, Federal and WPB Façade Rebate Programs/Guidelines and the specific recommendations of the WPB Review Board.

Applicant agrees to submit detailed cost documentation, including cancelled checks/credit card receipts and invoices once the project has been completed and upon request prior to project completion

The applicant understands that WPB may change the requirements of the WPB Façade Rebate Program at any time. WPB and the Wicker Park Bucktown Chamber of Commerce are not responsible for work being completed etc.

Applicant (please print name) Date

Applicant signature

Property Address

Applicant Property Pin Number

If the Applicant is other than the property owner of the building, the following must be completed by the property owner.

I _____(Owner) certify that I, owner of the above-cited property give the above-signed Applicant authority to implement the described improvements at the property along with any amendments that may be required by the WPB Façade Rebate Program Guidelines. I further acknowledge that the WPB and or the Wicker Park Bucktown Chamber of Commerce, assume no liability in the event of any dispute between the owner/trustee and of applicant concerning any building improvement work undertaken by the tenant as a result of the tenants' participation in the WPB Facade Rebate Program

The property owner understands that WPB may change the requirements of the WPB Façade Rebate Program at any time. WPB and the Wicker Park Bucktown Chamber of Commerce are not responsible for work being completed etc.

Print Owner's Name

Date

Owners Signature

APPLICATION CHECKLIST

Please submit checklist with application. **Applications will not be reviewed unless they are complete.**

_____ Completed application

_____ Photos of existing building and area surrounding the proposed project

- Façade
- Upper Floors
- Side of Building
- Adjacent buildings
- Buildings across street
- Etc.

_____ Detailed plans, drawings for the project

- Initialed by building owner if applicant is not owner of property.

_____ Project specifications

- List of materials to be used
- Color samples

_____ Detailed cost estimates

- Three (3) different cost estimates if project exceeds \$500
- One (1) detailed cost estimate for projects under \$500

_____ Project Estimate 1: _____
(name of contractor)

_____ Project Estimate 2: _____
(name of contractor)

_____ Project Estimate 3: _____
(name of contractor)

_____ Permits

- Copy of all the permits that apply for project

_____ Approval letter from owner of property (If different from applicant)

_____ Disclosure statement

Applicant (please print name)

Date

Applicant Signature